



Consulate General of Liberia in New York  
228 East 45<sup>th</sup> Street, Suite 602  
New York, NY 10017

### Application for Laissez Passer

Photo

**For Office use ONLY**

LP No: \_\_\_\_\_  
Date of Issuance: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Fee(s): \_\_\_\_\_  
Money Order No: \_\_\_\_\_  
D/C #: \_\_\_\_\_  
Receipt No: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Title \_\_\_\_\_

Previous Name, if any: \_\_\_\_\_ Telephone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender Male  Female  Email: \_\_\_\_\_  
Month/Day/Year

Place of Birth: City/Town \_\_\_\_\_ County \_\_\_\_\_ Country \_\_\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_ Phone # \_\_\_\_\_

Profession/Occupation to be used in Laissez Passer \_\_\_\_\_

How did you obtain Liberian Citizenship? Birth  Naturalized

**Father's** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_  
Living  Deceased

Father's Country of Origin \_\_\_\_\_ Father's Nationality \_\_\_\_\_  
Birth  Naturalized

Father's date of Naturalization \_\_\_\_\_  
Month/ Day/Year

**Mother's** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_  
Living  Deceased

Mother's County of Origin \_\_\_\_\_ Mother's Nationality \_\_\_\_\_  
Birth  Naturalized

Mother's Date of Naturalization \_\_\_\_\_  
Month/Day/Year

Name of Next of Kin \_\_\_\_\_ Relationship to Next of Kin \_\_\_\_\_

Telephone # of Next of Kin \_\_\_\_\_ Email Address of Next of Kin \_\_\_\_\_



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## Application for Laissez Passer (Page 2)

Emergency Contact Person: Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Title \_\_\_\_\_

Address of Emergency Contact Person \_\_\_\_\_

Proof of Citizenship: Birth Certificate  Court Affidavit

Permanent place of residence in Liberia  
\_\_\_\_\_

Address of Employer  
\_\_\_\_\_

Have you obtained a Liberian Passport before? Yes  No  If Yes, passport number \_\_\_\_\_  
Date of Issuance \_\_\_\_\_

List below names, relationship and addresses of two persons who can vouch for your citizenship and character

Name \_\_\_\_\_ Address \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Relationship \_\_\_\_\_

### Physical Description:

Color of eyes \_\_\_\_\_ Height \_\_\_\_\_ Color of Hair \_\_\_\_\_

Mustache? Yes  No  Beard? Yes  No  Complexion \_\_\_\_\_

Special Peculiarities \_\_\_\_\_

**I hereby certify and declare that each of the above particulars stated by me is true to the best of my knowledge and ability and that I would be prosecuted for perjury if found guilty of false information. Any misleading information given will disqualify me from obtaining a Liberia traveling document.**

**Please be advised that the Laissez Passer is used to travel to Liberia ONLY**

**The Consulate reserves the right to request additional information in the processing of this application.**

\_\_\_\_\_  
Signature of Applicant Date \_\_\_\_\_  
Month/Day/Year

\_\_\_\_\_  
Signature of Applicant person filling in form if not same as applicant Date \_\_\_\_\_

Approved By: \_\_\_\_\_  
Consular Office



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## Application for Laissez Passer (Page 3) Requirements

### Laissez Passer Requirement

1. Copy of Liberian Passport  
(If you don't have passport the copy of birth certificate or refugee documents or I-94 Form)
2. Copy of Airline tickets or Itinerary (Please check with airline if Laissez Passer can be used to travel)
3. Two (2) color passport size photos (must be taken in front of white background, no sleeveless clothing)
4. Completion of Application Form.

Processing FEE of Seventy-five U.S Dollars (\$75.00).

Payable in **Money Order** to the order of **Liberia Consulate**.

**Note: Applicants outside the United States need to purchase Money Order from an American-affiliated Bank**

-Same day processing fees for documents is an additional Seventy Five U.S Dollars (\$75) each.

(If dropped off before 12 pm, pick up is by 2-3 pm)

-Next day processing fees for documents is an additional Fifty U.S Dollars (\$50) each.

### **Note: Additional requirements for Minor (17 Yrs. Old and below)**

- A. Original Copy of Birth Certificate
- B. Copy of Vaccination Records
- C. Notarized letter from both parents requesting for the issuance of Laissez Passer (Travel Document) (Both parents must sign) If only one parent/guardian is traveling with minor, explain in the letter. If parent has full custody, attach copy of custody papers. If parents are not traveling with minor, state in letter who will be responsible for the minor (Attached copies of their passport and their (Itinerary/flight information)
- D. Each parent must provide notarized letter in the event that one parent has travelled during the time of processing. If one parent has full custody, kindly attach original custody documents and provide original notarized letter.
- E. If one parent is represented on the birth certificate, that parent must provide an original notarized letter requesting the issuance of visa.

**NOTE:** In the event that applicant cannot apply in person, they must send a written authorization stating who will process on their behalf or send a United States Postal Service (USPS) self-stamped addressed envelope (PRIORITY MAIL EXPRESS) along with ALL of the above requirements in order to ensure the return of processed document (s).